

THE VINEYARD, A CONDOMINIUM SERVICE REQUEST FORM

Deliver to: Vantage Community Management, Inc., 8290 28TH Ct NE, Ste C; Lacey, WA 98516
or Mail to: PO Box 8909, Lacey, WA 98509-8909 Phone: 360-455-4464

Use this form to request maintenance, routine landscape service, or information; Or to report CC&R violations (including parking). You will receive email or telephone confirmation from Vantage of the receipt of your request within 48 hours and a follow-up within 30 days. For an *emergency*, such as a break in an irrigation line, call Vantage at the number above.

1. OWNER INFORMATION

Owner Info	Lot #	Date:	Name:
Property Address			
Mailing Address			
Phone	Day	Evening	Cell
Email			

2. SERVICE REQUESTED-Please be specific. (Use drawing on back of page if needed).

3. ACTION TAKEN-(If applicable. How have you tried to resolve this situation on your own?)

VANTAGE USE Assigned To: Finished By: Reviewed By:	Filing Code: Time: Charges:
Type of Request: ☐ Maintenance (Non-landscape) ☐ Landscape Maintenance ☐ Landscape Change (Sent an ACC Form) ☐ Parking Violation ☐ CC&R Violation ☐ Information ☐ Other (Specify)	

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Please use the area below for sketch and/or drawing of your request.