

You are invited to visit the TROTTER **DOWN HOMEOWNERS ASSOCIATION** **WEBSITE** **HOSTED BY VANTAGE COMMUNITY** **MANAGEMENT!**

If you haven't logged on to the Association website then you are not getting the most up-to-date information about your Association. Key features of the site include:

- Log in and access your individual account history and locked documents.
- Access important announcements, like upcoming events, Board minutes, and communication from local governments.
- Access copies of important Association documents, like the CCRS, Bylaws, Architectural Guidelines, and Budgets.
- You can download forms like the ACC Application and the Automatic Debit Authorization Form.

ACCESSING THE TROTTER DOWN HOMEOWNERS ASSOCIATION WEBSITE

Access is simple...just follow the steps below to get to the Trotter Downs Homeowners Association site and **create your personal log in and password:**

Step 1: To get started, go to www.vantagecommunities.net.

Step 2: Click on the three bars located at the upper right-hand corner of the Home page. Click on the arrow to the right of the "Resources" tab and then click on "Owner Log-in". On the next page, click on "Properties", which will take you to a page with a search bar in the center. Type in the name of your association and press enter. You can also type in the direct URL of the site, which is:
<http://www.hometastic.com/h/hpmi/trotterdowns/Home>.

Step 3: For first time users, you will need to set up a username and password. Go to the "Web Portal" tab, then to the third paragraph, "Click here to activate your account".

Step 4: You will need your unit number and a password to gain access. You can easily locate your unit number by looking at your account number. The unit number is the second half of the account number, for example 836***XXX**.

Step 5: For the password, just type in something you can easily remember and then press enter. Passwords are CaSe SeNsiTiVe! After answering a series of verification questions, you will be given access to everything on the site!

If you have any questions, please email us through **Contact Us** on the site or directly to hoa@vantagecommunities.net.